Welcome to Emory!

The staff of EmoryCard Services are looking forward to working with you on making your Emory experience a great one!

Prior to arriving to the Emory campus, all first year students are required to upload a photo using “My First Photo,” the EmoryCard Services’ Online Photo Submission tool. Your photo must be uploaded AND approved no later than:

**BSN & MSN: Monday, August 1, 2016 at 7:59 am**

Visit: [http://studentfinancials.emory.edu/online-photo-submission.aspx](http://studentfinancials.emory.edu/online-photo-submission.aspx)

Then click on **Get Started Now**

**IMPORTANT**

Read **ALL** instructions carefully prior to submitting a photo.

- Photo must be a standard passport ready headshot of the student **ONLY**.
- Photo must be in color and have a plain, white background.
- Photo must be in jpeg file format AND be at least 310 x 370 pixels in size.
- Photo should be close-up and cropped from the top of the shoulders, showing a full front view of the enrolled student’s face.
- Sunglasses, hats, or any other article of clothing that would obstruct the face or hair are NOT permitted except for religious accommodations.
- Please allow 24 to 48 hours for photo approval
- You **MUST** check your Emory email account to receive notification if your photo was approved/disapproved. Visit [http://email.emory.edu/](http://email.emory.edu/)
- ON CAMPUS students will receive their ID card at check-in

**Card Do’s and Don’ts**

- **Carry** your EmoryCard with you at all times while on campus.
- **DO NOT** lend your EmoryCard to others.
- **DO NOT** punch a hole in card; bend card; or affix any labels or stickers to your EmoryCard.

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For more information regarding EmoryCard Services, visit: [www.emory.edu/emorycard](http://www.emory.edu/emorycard)